



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, MARCH 24, 2021 7:00 PM
via Electronic Participation

COUNCIL MINUTES

Meeting can be viewed live at:

<https://www.youtube.com/channel/UC6oo98BZcAvuVMKLDx88I4A>

SOUTHWEST MIDDLESEX COUNCIL MINUTES

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session on March 24, 2021 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

STAFF PRESENT:

CAO/Clerk – Jill Bellchamber-Glazier, Director of Operations – Greg Storms, Fire Chief – Colin Shewell, Treasurer – Kristen McGill, Planner – Stephanie Poirier, Deputy Clerk – Denny Giles

ALSO PRESENT:

Wayne Meagher – Middlesex County Barrister & Solicitor, Director of Legal Services and Municipal Prosecutor

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:01 p.m.

Councillors Sholdice and Bartlett are not present at the start of the meeting

Mayor Mayhew noted that the meeting is being held as a virtual meeting due to the declared emergency, in order to help stop the spread of COVID-19.

Mayor Mayhew confirmed that the meeting will be recorded and streamed live and published in accordance with council's Electronic Recording of Meetings Policy.

2. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Mayor Mayhew declared a potential indirect pecuniary interest on item no. 5.c, SWM Vouchers, cheque no. 044926 for Oakland Cemetery for the following reason: Mayor Mayhew is a member of the Board of Directors for Oakland Cemetery.

3. ADDITIONS TO THE AGENDA

#2021-084

Moved by Councillor Carruthers

Seconded by Councillor McGill

THAT the Regular Agenda of Council dated March 24, 2021 be accepted as presented.

Wayne to 15

OCWA – 8b2

Carried

4. DELEGATIONS AND PRESENTATIONS

- Wayne Meagher – Development Charges (to be presented prior to entering Closed Session)

Councillor Bartlett is now present at 7:04 p.m.

5. CONSENT AGENDA

Councillor Vink is now present at 7:05 p.m.

- a. SWM Council Meeting Minutes – March 10, 2021
- b. SWM February 2021 Building Report
- c. SWM Vouchers
- d. Lower Thames Valley Conservation Authority – 2021 Budget
- e. Canada Post – Delivering Community Power
- f. Resolution: Township of South Glengarry
- g. Tweed: Advocacy for Reform of Joint and Several Liability

- h. CN Rail – Announcing New Vice-President, Government and Regulatory Affairs
- i. General Hillier – Update: COVID-19 Distribution Task Force
- j. SWM Economic Development Committee Meeting Minutes – December 7, 2020
- k. Municipal Modernization Program

#2021-085

Moved by Deputy Mayor Wilkins

Seconded by Councillor Cowell

THAT the council for the Municipality of Southwest Middlesex receives Consent Agenda items 5.a through 5.k as information, and approve the March 10, 2021 council meeting minutes.

Carried

6. COMMITTEE OF ADJUSTMENT

- A1/2021 – CON 3 S PT LOT 2, Falconbridge Drive – Glover
- A2/2021 – CON 3 S PT LOT 2, Falconbridge Drive – Vandergroot
- A3/2021 – 196 McKellar Street – Van Vooren
- A4/2021 – 301 Main Street – Southwest Middlesex
- B1/2021 – 145 Kennedy Street – Mott

#2021-086

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

THAT Southwest Middlesex Council move into Committee of Adjustment to consider planning applications A1/2021; A2/2021; A3/2021; A4/2021 and B1/2021 at 7:08 p.m.

Carried

Council Resumed at 8:09 p.m.

7. PUBLIC MEETINGS

None

8. STAFF REPORTS

a. Fire

b. Administration

i. SWM Sign By-law Options

#2021-087

Moved by Councillor McGill

Seconded by Deputy Mayor Wilkins

THAT staff be directed to prepare a consolidated sign by-law for Council's consideration which includes changes related to election signs, including:

- Election signs must not be illuminated
- Election signs are restricted to being under a certain size
- Must not impede the safe operation of vehicular traffic, or the safety of pedestrians
- Must not impede or obstruct municipal maintenance operations
- An election sign must not be erected earlier than nomination day of a regular election or by-election
- An election sign must not be erected:
 - o In/on a roadway
 - o Between a roadway and sidewalk
 - o On a tree, fence, wall, gate or utility pole located on public property
 - o In a publicly owned park or at a municipal facility
 - o Within 10 metres of another Election sign of the same candidate
 - o In a voting place

Carried

OCWA – 2020 Reports required under: *Safe Drinking Water Act*

#2021-088

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Council receive the Schedule 22 report as required by O. Reg. 170/03 for information.

Carried

c. Building
No Reports

d. Finance
i. COVID-19 Funding

#2021-089

Moved by Deputy Mayor Wilkins

Seconded by Councillor Sholdice

THAT approve the proposed adjustment to the 2021 Capital Budget related to funding received from the Province for COVID-19.

Carried

e. Operations

i. GTEL Contract – Street Light Locates

#2021-090

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT Council authorize the agreement with G-Tel Engineering for Street Light Infrastructure utility locates in the Municipality of Southwest Middlesex for the period of April 1, 2021 to March 30, 2023.

Carried

9. NOTICE OF MOTION

None

10. CORRESPONDENCE AND PETITIONS

a. Mar for Mayors Program

#2021-091

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

WHEREAS the Mayor of Southwest Middlesex has been provided with \$4,000 funding for a project through Mar for Mayors, Commonwealth Financial;

AND WHEREAS the Glencoe Historical Society has also contributed \$1,000 funding towards the project;

AND WHEREAS the Mayor has worked with community stakeholders to build the foundation of a municipal downtown beautification project through historical murals;

AND WHEREAS the Mayor and community stakeholders have identified specific locations to hang the historical murals on various buildings within the municipality, including privately owned buildings;

NOW THEREFORE, be it resolved THAT Southwest Middlesex Council support the initiative for historical murals;

AND THAT Staff be directed to request permission and an agreement, including responsibility for installation, maintenance, timeframe for the murals to be hung, with the following businesses to hang an historical murals:

Bank of Montreal, Glencoe

Foodland, Glencoe

CIBC, Glencoe

AND THAT Council support hanging a mural on the Community Centre in Ekfrid;

AND FURTHER THAT Community representatives from Melbourne and Wardsville be asked for input on potential locations for historical murals;

AND FURTHER THAT the project be funded through the donations.

Carried

15. CLOSED SESSION

#2021-092

Moved by Councillor Sholdice

Seconded by Councillor Carruthers

THAT Council go into closed session, at 9:13 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- b. Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

Specifically, the matter relates to the following:

1. (a) Tri-County Water Board Agreement
2. (b) Grant Application

Carried

Council resumed in open session at 10:23 p.m.

#2021-093

Moved by Deputy Mayor Wilkins

Seconded by Councillor Carruthers

Rise and Report

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- b. There is nothing further to report
- c. Outline direction provided
- d. Turner/Hosie Development and Development Charges By-law were received for information only.

Carried

11. UNFINISHED BUSINESS

None

12. NEW BUSINESS

None

13. COUNTY COUNCIL AND CONFERENCE UPDATE

None

14. ANNOUNCEMENTS

#2021-094

Moved by Councillor Cowell

Seconded by Deputy Mayor Wilkins

THAT Council support a development charges study that was quoted at \$35,000.00 with funding from savings from the new joint building services agreement and the sale of the South Street lot.

Carried

16. BY-LAWS

- 1. By-law No. 2021/004 (3rd Reading)

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the McFarlane Drain - Towers Culvert.

- 2. By-law No. 2021/006 (3rd Reading)

Being a by-law to amend zoning by-law no. 2011/065, Brett Sharpe, 21941 Hagerty Road

3. By-law No. 2021/026

Being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*

4. By-law No. 2021/027

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (March 24, 2021)

#2021-095

Moved by Councillor Carruthers

Seconded by Councillor Bartlett

THAT By-law No. 2021/004 and By-law No. 2021/006 receive third and final readings; and THAT By-law No. 2021/026 and By-law No. 2021/027 be given first, second, third and final readings.

Carried

17. FUTURE MEETINGS (subject to change)

- April 7, 2021 – Council
- April 21, 2021 – Council and Committee of Adjustment

18. ADJOURNMENT

The Mayor adjourned the meeting at 10:44 p.m.